

FOURTH GRADUATION DAY INVITATION

Date: 21 September, 2022

Dear Graduand,

Batch 2017-21 Graduation Day - Friday, 14th October, 2022

The **Fourth Graduation Day** is scheduled on **14th October, 2022 (Friday) at 10:30 am**. We invite you to attend and receive the degree certificate.

Please note that you may be accompanied by your parents/relatives (**a maximum of two**) for this function. The hostel accommodation is not available (**kindly make your own arrangements**). Also, **only one parent/relative will be permitted to be seated inside the Convention Centre**. The other parent/relative can watch the live streaming of the function in seminar halls. Please fill the Google Form (<https://forms.gle/VKW3QQd3eehYXfLLA>) to complete online registration, latest by **10th October, 2022**.

On the day of the function, those students who have completed online registration must register again between **8:00 am and 9:00 am** at the **Registration Desk** in the **Convention Centre**.

The graduand must **occupy the designated seat** in the Convention Centre, **latest by 9:45 am**. Late comers will not be permitted to enter the Convention Centre and will have to collect the certificates from Dr. S Aramutha Kannan, Exam Cell Coordinator, in the afternoon.

On the day of the function, the graduand may collect the robe at the **Architecture and Planning (IAP) Block from 8:00 am to 9:00 am** by paying **Rs. 620/- (Rs. 120/- towards rent and Rs. 500/- towards refundable deposit**. Please bring a Rs. 500 note, a Rs. 100 note and a Rs. 20 note).

A **photo studio** will be functioning in **IAP Block, 1st Floor** on the day of the function, from **12:00 noon to 3:00 pm**. Additional charges as applicable are to be paid directly.

We are also happy to invite you and your accompanying guests for lunch on the same day in our hostel premises.

With best wishes and warm regards


PRINCIPAL



Special Instructions

- Graduands must **wear face mask**, and take all the necessary precautions against spread of COVID as per directions provided by governments
- Graduands are requested to enter via PSG Foundry gate to **park their vehicles** at the vehicle **parking area opposite the Convention Centre**
- Graduands are requested to **wear formal dress and shoes** for the function
- Graduands must **wear the robe prior to entry to the PSG Convention Centre**
- Usage of cell phones is strictly prohibited in the venue. Graduands and guests are requested to keep the cell phone in silent mode, and not use it during the ceremony
- Graduands shall **closely follow the instructions** provided by the **master of ceremony** for the smooth conduct of the function
- Graduands and guests are requested to **maintain discipline throughout the proceedings of the ceremony.**


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